



## Harvard MUN India 2017

### Novotel Hotel Reservation Form

The Novotel Hyderabad, connected directly with conference venue, The Hyderabad International Convention Centre, is offering special room rates for delegates of Harvard MUN India. To reserve rooms for HMUN India 2017 at the Novotel Hyderabad, please fill out the requested information on the below form. Please retain copies of these forms for your records and email them with details of full payment to the conference organising committee.

School Name: \_\_\_\_\_

Faculty Advisor Name: \_\_\_\_\_

Email ID: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Number of Single Rooms: \_\_\_\_\_

Number of Double Rooms: \_\_\_\_\_

Check in Date : \_\_\_\_\_ Check out Date : \_\_\_\_\_

Arrival Details (Into Hyderabad): Time of arrival by air/train: \_\_\_ : \_\_\_ Hours

- The discounted rate for a Single and Twin sharing room is INR 7500 / USD 125 inclusive of all taxes, wifi and breakfast. All other incidentals have to be borne by the guest (telephone calls, in-room dining, property damage etc)
- Please note that all reservations are made on a first-come-first-serve basis and submission of this form does not guarantee a room type
- Please note that the check-in time is 02:00 p.m and the check-out time is 12:00 p.m. Early check in's will be processed by the hotel based on availability
- Rooms cannot be confirmed till the complete payment, total payment has to made within 7 days after the rooms are blocked
- Payments have to be made to the same account details provided for conference registration
- Payment once made cannot be refunded
- All forms need to be printed, signed, scanned and emailed to [info@hmunindia.org](mailto:info@hmunindia.org) for making a reservation at the Novotel Hyderabad. Last date for making a reservation is 1st July 2017

*Please note that this booking form is only for the Novotel Hyderabad. Bookings for all other partner hotels of HMUN India 2017 need to be made directly with the respective hotel through the contact provided on the conference website.*

## Rooming List

S.No	Person 1 (Full Name)	Person 2 (Full Name)
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

\*Incase of a single sharing room, please leave Person 2 blank. Please ensure that the full name entered on the sheet matches with the Passport name.

Signature:

Date: